

### POST TRIP CHECK-LIST

Trip ID: \_\_\_\_\_

Present      Number

Make copies of data for debriefing

Turtle Gear Checklist labeled with Trip ID

Safety Checklist

Original Field Notes (from home to home)

SD Card(s) labeled with Trip ID on envelope  
(SD Card shipped in storage case)

Photo Log(s)

Samples (packaged correctly-NOT biopsies)

Incidental Take Form(s) (if needed):

- Bait size calculated (turtles and birds ONLY)

- USFW form #3-177 (if turtle biopsies)

Calculations proofed:

- Distance calculations

- Mainline length

- Hook depth

No blank fields

Affidavits (MARPOL & Fishery Violations)

All forms present:

- Gear Logs

- Haul Logs

- Animal Logs

Fish weights entered

Contact fish house – ask to record weights/ carcass tags  
(if fish shipped/ not weighed at dock)

Weigh-out Sheet

(Observer hand written notes and/or from Fish House)

Re-supply included (with observer ID)

Line or hook sample included (**specify**)

Revised hours on timekeeping website (Deltek)

***I agree that I have proofed my data prior to sending it to the POP***

Sampled BFT Checklist(s): \_\_\_\_\_ # sampled

ORIGINALS w/ frozen samples     COPIES w/ data

Numbered correctly?

Date available to travel for next trip:  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**POP Resupply Checklist**

OBSERVER ID	
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<b><u>Expendables</u></b>	<b><u>QTY</u></b>
UPS Label PC / MIA (circle)	/
Pencils	
Sharpie Large	
Sharpie Fine	
Sharpie Ultra Fine	
Field Diary Pages	
Plastic Bags (Black/Clear)	/
1 gal. Zip Bags	
Quart Zip Bags	
Specimen Labels	
Single use cameras	
Carcass Tags	
Cable Ties	
BFT formalin vials	
Otolith vials	
OTHERS WRITE BELOW	

<b><u>Forms</u></b>	
Safety Checklist	
Gear Log	
Distance Calc Table	
Haul Log	
Animal Log	
Turtle Equipment Checklist	
Turtle Life History	
Seabird/Mammal Inc. Take	
Post Trip Checklist	
Photo Log	
Catch Summary	
Weigh Out Sheet	
SD Card	
SD Card Envelopes/ Case	
Affidavits (MARPOL/Fishery)	/
BFT Sample Checklist	
BFT Sample Labels	

**OTHERS:**

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Office Use Only

**INVENTORY UPDATED** \_\_\_\_\_