

UNITED STATES DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION.
NATIONAL MARINE FISHERIES SERVICE

2013 SOUTHEAST COASTAL FISHERIES TRIP REPORT

A Vessel Trip Report
for
GULF OF MEXICO REEF FISH
SOUTH ATLANTIC SNAPPER-GROUPER
KING AND SPANISH MACKEREL
SHARK
ATLANTIC DOLPHIN/WAHOO

YOU ARE ADVISED THAT DISCLOSURE OF THE INFORMATION REQUESTED IN THIS REPORT IS MANDATORY FOR THE PURPOSE OF MANAGING THE FISHERIES IN ACCORDANCE WITH THE FISHERY CONSERVATION AND MANAGEMENT ACT OF 1976 (16 U.S.C. 1801 ET. SEQ.). FAILURE TO REPORT OR FILING A FALSE REPORT MAY RESULT IN CIVIL OR CRIMINAL SANCTIONS. SEE, E.G., 16 U.S.C. 1857, 1858, 1859; 18 U.S.C. 1001.

NAME OF VESSEL _____

PERMIT NUMBER _____

2013 SOUTHEAST COASTAL FISHERIES TRIP REPORTING INSTRUCTIONS

Please read instructions carefully.

These forms are to be used to report all fishing activity related to Gulf of Mexico Reef Fish, South Atlantic Snapper-Grouper, King and Spanish Mackerel, Shark and Atlantic Dolphin/Wahoo permits. Under current regulations, **ALL** fishermen are responsible for maintaining a fishing logbook and submitting a **TRIP REPORT FORM** for EVERY commercial fishing trip related to the permits listed above. A commercial trip is defined as a trip for profit with NO paying customers onboard. Any commercial trip that targets a federally managed species listed under any of the permit types listed above must be reported, even if no landings were made. For trip reports submitted, please report all landed species regardless of management status. Please do not submit more than one report per trip, even if landings were sold to multiple dealers. If no such trip is taken during a calendar month, you are responsible for submitting a **NO FISHING REPORT FORM** (forms located at the back of the logbook).

All Trip Report Forms must be submitted no later than seven (7) days after the completion of each trip (the date of landing). No Fishing Report Forms must be submitted seven (7) days after the end of a month for which you are reporting no fishing activity. Completed forms are to be mailed to (in the envelopes provided):

**National Marine Fisheries Service
Logbook Program
P.O. Box 491500
Key Biscayne, Florida 33149-9916**

When additional forms or envelopes are needed, include a note with your Trip or No Fishing report submission. Include your name, address and your vessel identification number. If you have any questions, please contact the Logbook Program at (305) 361-4581, or go to our website at <http://www.sefsc.noaa.gov/fls.jsp>

Please print all requested information clearly. A form with incomplete or unclear information cannot be entered into the database and will be returned. This missing form may cause you to be out of compliance with federal regulations and your permit renewal denied.

The following instructions are for the LOGBOOK TRIP REPORT FORM:

You must fill out a separate form for EACH fishing trip made. DO NOT report multiple trips on one form. DO NOT submit more than one form for each fishing trip. All information for one fishing trip should be entered on one form. There are four sections on each form.

VESSEL SECTION (at the top) - Fill in each information block as described below:

Signature - The person responsible for the completeness and accuracy must sign the form to verify all information.

Vessel Name - Enter the vessel name as it appears on the permit.

Vessel ID Number - Enter the official US Coast Guard documentation number or state registration number for the vessel as it appears on the permit.

Operator Name - Enter the name of the person responsible for the operation of the vessel during the trip.

Operator Number (optional) – For Shark Permit Holders. Please put the NHID Number of the operator for the trip. The NHID Number is a unique identifier (“New Hampshire Identifier”) assigned by NMFS to each operator who has attended the “Handling and Release Workshop.” For permit holders of other fisheries please use a unique number such as your saltwater products number to help establish a catch history that can be linked to the operator instead of the vessel.

Phone Number - Include a phone number where you can be reached.

Trip Start Date - Enter the numerical date (month, day and year) when the vessel departed for the trip.

Trip Unload Date - Enter the numerical date (month, day and year) when the catch for a single trip was unloaded at a dealer. If the catch was unloaded at more than one dealer, enter the date when the catch was unloaded at the **first** dealer.

Days at Sea - Enter the number of calendar days spent away from port. Include traveling time to and from fishing area. Count any fraction of a day as a whole day. If you left in the morning and returned any time before midnight, you would enter ‘1.’

Number of Crew - Enter the total number of people that fished during the trip. The captain is to

be included in the number of crew.

County or Parish and State (of Unloading) - Enter the name of the county and the state where the fish from the trip were unloaded. Do not use code numbers.

Dealer Name - Enter the complete name of the seafood dealer to whom you sold your catch. If the catch was unloaded at more than one dealer, enter the name of either the dealer where the **majority** of the catch was sold, or in the case of equal sales, the first dealer where the catch was sold and check the applicable box below. If you kept all of the catch, write in "PERSONAL USE." If there was no catch, please write in "NO CATCH."

Dealer Number - Enter the state dealer number, if known.

State Trip Ticket Number - Please include the trip ticket number from your state sales receipt.

Check box for multiple dealers - If the landings were sold to more than one dealer, or if the landings were sold to one dealer and a portion of the landings were kept for personal use, please check this box.

GEAR SECTION - Check the box in the header for each type of gear used on the trip: traps, longline, trolling, line, hook & line/bandit, buoy, diving or other gear. Fill in ALL the information required in the block under each gear type you checked.

Traps - This category includes fish traps or fish pots. This category does not include lobster or crab traps.

Check one box for trap type.

Hauls - Enter the total number of hauls made. For example, if you used 10 traps and pulled each trap 3 times, enter 30 trap hauls. Include hauls with no catch.

Traps Used - Enter the number of traps that were used.

Trap Soak Time (hrs) - Enter the average time in HOURS that each trap was in the water for each set.

For example, if you used 10 traps and pulled each trap 3 times every 4 hours, then Trap soak time would be 4 hours.

Total Soak Time (optional) - Enter the total time in HOURS that the traps were in the water for the trip.

For example, if you hauled 30 traps and each trap was in the water for 4 hours, then Total soak time would be 120 hours.

Mesh - Mesh size refers to the size of the openings in the material that covers the trap. Enter the mesh size in inches (a mesh size of 1 in. x 2 in. should be entered as 1x2, a mesh size of 1 ½ in. x 1 ½ in. should be entered as 1.5x1.5).

In the catch section, enter a **T** in the column labeled 'Gear' next to each species caught primarily with trap gear.

Longline - This gear refers to mid-water or bottom longline.

Check one box for longline type.

Sets - Enter the number of times this gear was set for the entire trip.

of Hooks per Line - Enter the average number of hooks used per line.

Set Soak Time (hrs) - Enter the average time in hours that the hooks were in the water. For example, if you made 4 sets and each set was 2 hours, then the set soak time would be 2 hours. If uncertain of what the average set time might be, use the time between the last hook set to the last hook retrieved.

Total Soak Time (optional) - Enter the total time in hours that this gear was used. For example, if you made 4 sets and each set was 2 hours, then total time fished would be 8 hours.

Length (miles) - Enter the average length in miles of the line used.

In the catch section, enter **L** in the column labeled 'Gear' next to each species caught primarily with longline gear.

Gill Net - This gear refers to all gill nets (Strike, Drift or Anchor)

Check one box for gillnet type. Two or more gillnet types can be checked if 2 or more sets were made.

Sets - Enter the number of times that this gear was set.

Length (yards) - Enter the average length of the net in yards.

Depth (yards) - Enter the average depth of the net in yards.

Set Soak Time (hrs) - Enter the average set time in hours that this gear was used. For example, if you made 4 sets and each set was 2 hours, then Set Soak Time would be 2 hours. For strike and run-around nets with soak times less than 1 hour please report 1.

Mesh - Enter the size of the net opening in **inches**. The size should be measured as the distance between two diagonal knots when the mesh is stretched fully closed.

In the catch section, enter **GN** in the column labeled 'Gear' next to each species caught primarily with gill net gear.

Hook & Line - This gear includes all hook and lines (Handlines, Electric, Trolling, Buoy).

Lines/Buoys - Enter the number of lines or the number of buoy gear units/configurations used.

Hooks per Line/Buoy - Enter the number of hooks per line, or hooks per buoy gear unit, used for the majority of time fished. Do not provide multiple values.

Total Hrs Fished - Enter the total time in hours that the gear was in the water fishing.

Gears **'H'** and **'E'** should be recorded for drift and anchored fishing. **'TR'** should be recorded for fishing when boat is under power. **'B'** should be recorded for fishing with buoy gear.

In the catch section, enter an **'H'** in the column labeled 'Gear' next to each species caught primarily with Rod & Reel or Handlines. Enter an **'E'** in the column labeled 'Gear' next to each species caught primarily with Electric or Bandit reels. Enter a **'TR'** in the column labeled 'Gear' next to each species caught primarily with hook and line while the boat was moving under power (including Greenstick). Enter an **'B'** in the column labeled 'Gear' next to each species caught primarily with Buoy gear.

Diving - This gear includes spearguns, gigs, powerheads, bangsticks and hand nets caught while diving. Check **S** for gear without explosive devices (i.e., spearguns, gigs, hand nets or by hand). Check **P** for gear with explosive devices (i.e., powerheads or bangsticks).

of Divers - Enter the total number of divers that were in the water.

Total Hrs Fished - Enter the total time in hours that diver(s) were in the water.

In the catch section, enter an **S** or **P** in the column labeled 'Gear' next to each species taken primarily by divers.

Other Gear - This gear includes buoy gear, cast nets, lobster pots, stone crab pots and any other type of gear. **Please do not record Electric Reels, Bandits or Rod & Reels here** (see instructions above).

Type of Gear - Enter the name of the gear.

Hrs Fished - Enter the total time in hours this gear was used.

In the catch section, enter an **O** in the column labeled 'Gear' next to each species caught primarily with other gear.

NOTE: **VTR #** - This number can be provided to your dealer to be included on your state trip ticket.

CATCH SECTION - Catch is defined as the pounds of fish **by species** that were caught and sold.

Space is provided at the bottom of the log for entering species not listed. You must enter a weight, gear, area and depth for each species reported.

Gutted Column - Enter the number of pounds caught and **sold in gutted form** of each species.

Whole Column - Enter the number of pounds caught and **sold in whole form** of each species.

* **Do not enter a number in both gutted and whole column for a species unless you actually sold fish in both forms.**

* **Do not include fractions of pounds.**

* **Do not enter the number of fish, only enter the weight in pounds.**

Gear Column - Enter the gear code (T, L, GN, H, E, TR, B, S, P or O) for the type of gear that was primarily used to catch each species. Gear definitions and codes are in the parentheses next to the type of gear in the GEAR SECTION.

* **Only report one gear code for each species caught.**

Area Column - Enter the numeric code for the fishing area where the majority of your catch of each species was made. Maps with numeric codes and associated latitudes and longitudes are on page 5 of these instructions.

* **Do not use state codes or LORAN coordinates.**

Depth Column - Enter the bottom depth in **feet** where the majority of each species was caught.

* **Do not record depth in fathoms or meters.**

TRIP EXPENSE AND PAYMENT SECTION - Fill in the information blocks on each log as described below.

NOTE: This section is only mandatory if you received separate notification that your vessel was selected to report cost data.

Owner-Operated - Check **YES** if the boat's owner worked as captain or crew member on this trip. Check **NO** if the owner was not on board.

Gallons of Fuel Used This Trip - Estimate gallons of fuel actually used during this trip.

Price per Gallon - Enter price per gallon paid for fuel when you last refueled.

Trip Fuel Cost - Enter total cost of fuel used during this trip.

Trip Tackle and Supplies - Enter total cost of tackle and supplies purchased for this trip. Please do not include costs that may occur infrequently during the year, such as lost anchors and chains, lost tackle or gear, new gear purchases, major repairs to hull or engine and so forth. **Enter zero** if there was no monetary expenditure for tackle and supplies.

Trip Bait Cost - Enter total cost of bait (frozen, dead, live bait and chum) used on this trip.

Enter zero if there was no monetary expenditure for bait.

Trip Ice Cost - Enter total cost of ice purchased for this trip. **Enter zero** if there was no monetary expenditure for ice.

Trip Grocery Expense - Enter total cost of groceries purchased for this trip. **Enter zero** if there was no monetary expenditure for groceries.

IFQ Allocation Leased for This Trip Only –Enter total cash expenses for leased IFQ allocation for this trip only. **Enter zero** if there was no monetary expenditure for IFQ allocation (i.e., received allocation for free or did not use allocation for this trip).

Trip Miscellaneous Expense - Record the sum of other trip-related expenditures, such as oil and other lubricants, gas for dive tanks, packing fees and other costs that you usually incur each trip. Please do not include costs that may occur infrequently during the year, such as lost anchors and chains, lost tackle or gear, new gear purchases, major repairs to hull or engine and so forth. **Enter zero** if there were no trip expenses other than fuel, bait, ice, groceries, IFQ allocation, tackle, supplies, and captain and crew share payouts.

Captain Share Payout - Record total cash payments to captain for labor. This amount can be calculated as total trip revenues minus boat share and/or fixed payments and other trip costs including payments to crew. Please do not enter the amount of revenues earned from the sale of your catch. **Enter zero** if there were no cash payments to captain for labor.

As *owner-operator*, you may pay yourself a captain’s share at the conclusion of each trip as payment for your own labor, as well as a boat share to cover fixed and other ownership costs. If so, please report your captain’s share (but not the boat share), and enter the total amount in the boxes for “Captain Share Payout.”

However, as *owner-operator*, you may not pay yourself on a regular trip by trip basis. If both boat and captain’s shares remain in your business account, and you pay yourself a salary, then please **enter zero** for this trip in the boxes labeled “Captain and Crew Share Payout.” If you pay yourself a salary as owner-operator and you were the only person on board on this trip (you entered “01” for “No. of Crew” in the Vessel Section), then **enter zero**.

Crew Share Payout - Record total cash payments to crew for their labor. This amount can be calculated as total trip revenues minus boat and captain’s shares and/or fixed payments and other trip costs. Please do not enter the amount of revenues earned from the sale of your catch. **Enter zero** if there were no cash payments to crew for their labor.

As *owner-operator*, you may pay yourself a crew share at the conclusion of each trip as payment for your own labor, as well as a boat share to cover fixed and other ownership costs. If so, please add your crew share (but not the boat share) to your other payments for labor, and enter the total amount in the boxes for “Crew Share Payout.”

However, as *owner-operator*, you may not pay yourself on a regular trip by trip basis. If both boat and crew shares remain in your business account, and you pay yourself a salary, then please include only your cash payments to other crew members for this trip in the boxes labeled “Crew Share Payout.” If you pay yourself a salary as owner-operator and you were the only person on board on this trip (you entered “01” for “No. of Crew” in the Vessel Section), then **enter zero**.

Total Trip Revenues – Enter total trip revenues earned from the sale of your catch.

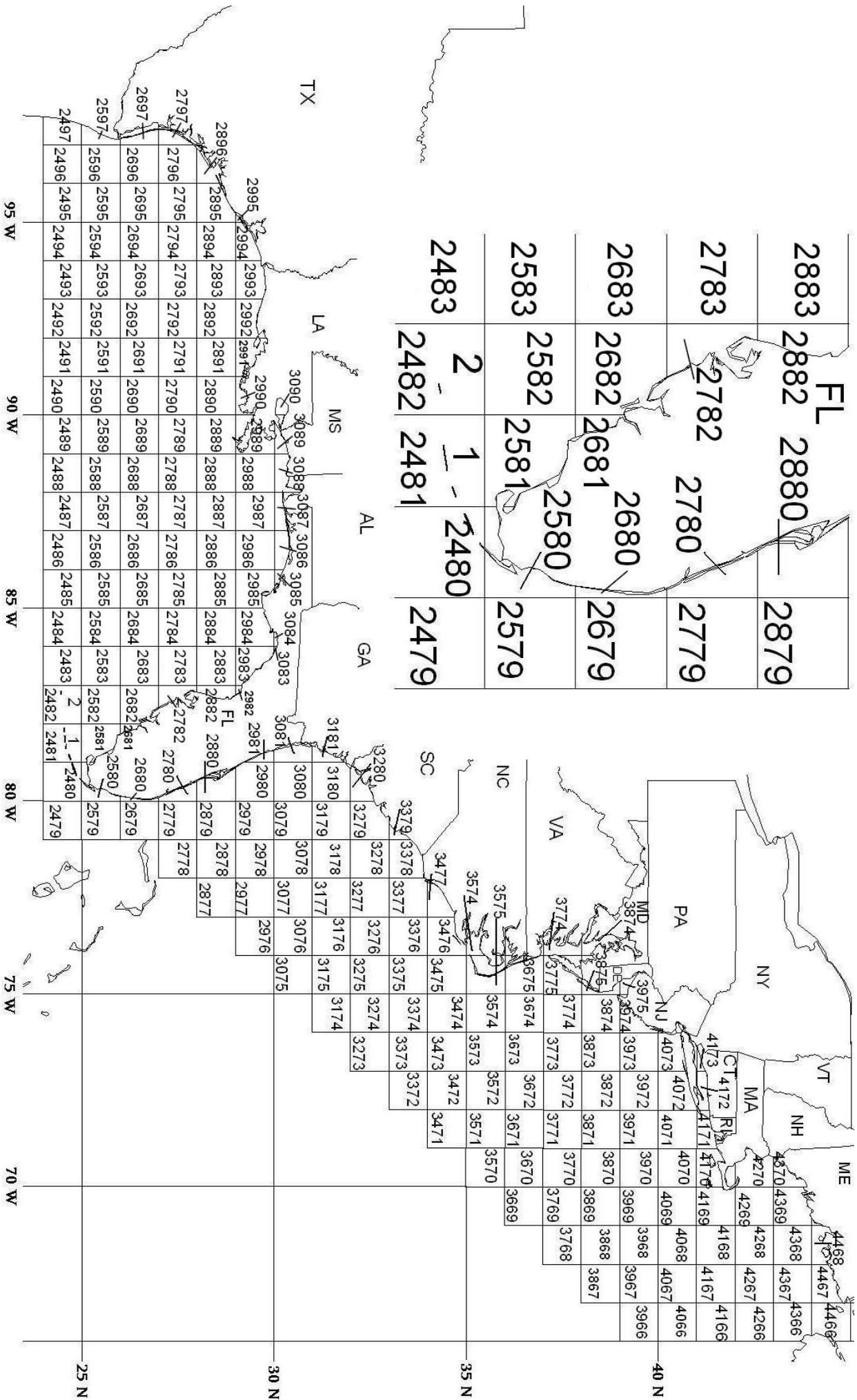
If you do not receive payment for your catch before you submit your logbook form for this trip, please estimate Total Trip Revenues and Captain and Crew Share Payout based on current market prices at the time of unloading and your usual share allocation to captain and crew. You may contact the Logbook Program at (305) 361-4581 to change your estimates once payment is received.

The following instructions are for the No Fishing Report Form:

If a permitted vessel did **NOT** fish during a calendar month, a **No Fishing Report Form** must be submitted. No Fishing Report Forms are in the **BACK** of the logbook, behind the Trip Report Forms. Please note the following:

- * **A separate form must be completed for each month no fishing occurred.**
 - * **Put a check by each permit for the fishery(ies) that no fishing occurred. Do not submit more than one form for each month, multiple fisheries can be reported on one form.**
 - * **Do not check fisheries for which you do NOT have a permit.**
-

Public reporting burden for this collection of information is estimated to average 20 minutes per response for fishing forms and 2 minutes to submit a no-fishing response including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this burden to Robert Walker, NOAA Fisheries Service, 75 Virginia Beach Drive, Miami, Florida 33149.. This reporting is required under and is authorized under 50 CFR 622.5(a)(1). Information submitted will be treated as confidential in accordance with NOAA Administrative Order 216-100. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection displays a currently valid OMB Control Number. The NMFS requires this information for the conservation and management of marine fishery resources. These data will be used to monitor quotas in this fishery. Data about prices, trip expenses and labor payments will be used to evaluate the economic effects of proposed regulations in the fishery.



Area Map:

Statistical Grid Map – Grid numbers follow lines of latitude and longitude*. The first two digits in the four digit grid numbers are latitude degrees, and the second two digits are longitude degrees.

*NOTE for Florida Keys Areas – Statistical grids 2481 and 2482 have been split along the border between the Gulf of Mexico and South Atlantic regions. The areas NORTH of the Florida Keys are to be reported as historical areas 1 or 2. Areas SOUTH of the Florida Keys are to be reported as areas 2481 or 2482.

Signature: _____ Phone No.: () - _____ Schedule No. NMFS Use Only
Vessel Name: _____ Trip Start Date: MM DD YY County or Parish: _____ State:
Vessel No.: _____ Trip Unload Date: _____ Dealer Name: _____ Dealer Number: _____
Operator Name: _____ Days at Sea: _____ No. of Crew: _____ State Trip Ticket No.: _____
Operator Number: _____ (if known) Check box if landings sold to multiple dealers: Yes

GEAR SECTION: See Instructions on Page 2. Check gear box and fill in all the boxes below.
Traps (T) Longline(L) PLL Gill Net Drift Anchor Hook (H) (E) (TR) (B) Divers (S) (P) Other Gear (O)
Total # Trap Hauls # Sets # Sets # Lines # of Divers Type
Traps Used # Hooks per Line Length (yards) # Hooks per Line Total Hrs Fished Total Hrs Fished
Trap Soak Time (hrs) Set Soak Time (hrs) Depth (yards) Total Hrs Fished VTR #: R13100001
Date Received: NMFS use only

CATCH SECTION: See Instructions on Page 3. Weight- Record POUNDS sold gutted or whole (DO NOT include fractions of pounds).
Gear- Record gear used for MAJORITY of catch as T, L, GN, H, E, TR, B, S, P or O. (Do not use multiple gears).
Area- Areas can be found on maps in logbook (page 5). Do not use state area codes.
Depth- Record bottom depth where the MAJORITY of fish were caught in FEET

Table with columns: Species Name, Code, Gutted-lbs, Whole-lbs, Gear, Area, Depth. Rows include Amberjack-Great, Amberjack-Lesser, Almaco, Banded Rudder, Crevalle, Cobia, Dolphin Fish, Grouper (Black, Gag, Warsaw, Red, Scamp, Snowy, Yellowedge, Yellowfin, Hind, Red, Hind, Rock, Hind, Speckled), Grunt (Bluestriped, French, White, Margate, Margate, Black, Grunts, Unc.), Hogfish, King Mackerel, Spanish Mackerel, Wahoo, Black Sea Bass, Bluefish, Blue Runner, Jolthead, Knobbed Red, Whitebone, Blacknose, Blacktip, Bonnethead, Bull, Dogfish, Smth, Finetooth, Lemon, Sandbar, Sharpnose, Blackfin, Lane, Mangrove, Mutton, Queen, Red, Silk/Yelloweye, Vermillion, Yellowtail, Triggerfish, Gray, Triggerfish, Ocean, Triggerfish, Queen, Tilefish, Gray, Tilefish, Golden, Sea Trout, White, Little Tunny, Barracuda, Hake.

TRIP EXPENSE & PAYMENT SECTION: MANDATORY FOR SELECTED VESSELS. See Instructions on the Bottom of Page 3.
Owner Operated? Yes No Gal. of Fuel Used This Trip Price per Gallon \$ Trip Fuel Cost \$ Trip Tackle & Supplies (approximate) \$
Trip Bait Cost \$ Trip Ice Cost \$ Trip Grocery Expense \$ IFQ Allocation Leased for This Trip Only \$
Trip Misc. Expenses \$ Captain Share Payout \$ Crew Share Payout \$ Total Trip Revenue \$

NO FISHING REPORTING FORM

OMB 00648-0016 Exp 07/31/2013
Version Date 07/12

NMFS Use Only: Opened:	Schedule #
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Vessel ID. NO. [][][][][][][][][] Vessel Name: _____

During the entire month of [][] , year [][][][] this vessel DID NOT FISH in the fisheries checked below:

- > more than one fishery may be checked
- > DO NOT check any fishery if your vessel does not have a permit for it
- > **Use Black Ink**

- Atlantic Highly Migratory Species (swordfish/tunas)
- South Atlantic Snapper-Grouper
- Gulf of Mexico Reef Fish
- Shark
- King Mackerel
- Spanish Mackerel
- Atlantic Dolphin/Wahoo

Signature: _____ Phone: () _____ - _____

MAIL THIS COPY TO NMFS, P.O. BOX 491500, MIAMI, FL 33149

NO FISHING REPORTING FORM

OMB 00648-0016 Exp 07/31/2013
Version Date 07/12

NMFS Use Only: Opened:	Schedule #
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Vessel ID. NO. [][][][][][][][][] Vessel Name: _____

During the entire month of [][] , year [][][][] this vessel DID NOT FISH in the fisheries checked below:

- > more than one fishery may be checked
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- > **Use Black Ink**

- Atlantic Highly Migratory Species (swordfish/tunas)
- South Atlantic Snapper-Grouper
- Gulf of Mexico Reef Fish
- Shark
- King Mackerel
- Spanish Mackerel
- Atlantic Dolphin/Wahoo

Signature: _____ Phone: () _____ - _____

MAIL THIS COPY TO NMFS, P.O. BOX 491500, MIAMI, FL 33149